

# Ledgeview Gardens Membership Agreement

## Member Agreement for 2018

### Farm Contact Information:

Ledgeview Gardens LLC  
5291 Cottonwood Ln  
De Pere , WI 54115  
1(920)265-9585  
Darren.lgllc@gmail.com

### Member Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

We, the farm, wish to provide you with fresh, local, seasonal food and you, the member, wish to receive a portion of our harvest. This agreement outlines our shared commitments to that relationship.

## Section 1. Introducing Our CSA Farm

### A. Becoming a Part of Our Farm

Community Supported Agriculture (CSA) is a relationship between our farm and you as our customer. Rather than simply purchasing food, our customers become “members” of this CSA farm who receive a portion of the farm’s harvest.

Our CSA runs for 24 weeks, from June 7th to November 15th. Members are responsible for showing up at the farm or designated site each week to pick out your share of freshly harvested produce, protein or other farm products. Because of our Market Style share option, you will be able to choose the vegetables, chickens and eggs you would like up to 8 points for a half share and 16 points for a full share. Detailed information regarding pick-up is discussed below in Section 3. Variety and quantity may vary as described below in Section 2.

### B. Our Growing Practices

Our farm is non-certified organic, specializing in hydroponic tomatoes, mixed lettuce and cucumbers. Because of our investment in hydroponics we are able to start our CSA earlier in the spring and extend it later into the fall. Our CSA is salad and Tomato centric, meaning from week one through week 24 we have all the items needed to make the best salads you could dream of. We do not use any synthetic chemicals on our farm for weed or bug control. We have found other ways to control those environmental aspects to produce a clean, healthy product you can be proud to feed your family.

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Our animals are free range and pasture raised. Free-range animals are allowed continuous access to the outdoors during their production cycle. Pasture raised animals receive the majority of their nutrients from grass throughout their life. A small grain ration is given to all of our poultry to ensure the proper balance of protein and calcium for proper development and egg quality. The grain they receive is a non-GMO, Certified organic feed from Cashton Farm Supplies.

### C. The Products We Expect for 2018

The chart below outlines some of the vegetables, meat other farm products we hope to deliver and when you may see them in your share. This chart is based on our best estimate, but of course weather, pests, and other events will affect actual production.

<b>Month Harvested</b>	<b>Expected Crops</b>
May to June	Arugula, Basil, Parsley, Tomatoes, English Cucumbers, Asparagus, Lettuce, Kale, Spinach, Radishes, Rhubarb , Broccoli, Scallions, Cherry tomatoes, Dry beans,
July to August	Beets, Cabbage, Carrots, Green Beans, Yellow Beans, Garlic Scapes, Garlic, Onions, Leeks, Fingerling Potatoes, Kohlrabi, Zucchini, Ground Cherries, Bell Peppers, Hot Peppers, Tomatoes, Lettuce, Cucumbers, Sweet Potatoes, Canning Tomatoes, Cherry Tomatoes, Basil, Arugula, Parsley, Shallots, Dry beans
September to October	Sweet Potatoes, Potatoes, Fingerling Potatoes, Kohlrabi, Leeks, Muskmelon, Watermelon, Winter Squash, Tomatoes, Lettuce, Cucumbers, Broccoli, Garlic, Scallions, Bell and Hot Peppers, Carrots, Beets, Salad Turnips, Spinach, Zucchini, Onions, Shallots, Dry Beans
October to November	Sweet Potatoes, Potatoes, Fingerling Potatoes, Kohlrabi, Leeks, Winter Squash, Tomatoes, Lettuce, Cucumbers, Broccoli, Garlic, Scallions, Bell and Hot Peppers, Carrots, Beets, Salad Turnips, Spinach, Onions, Shallots, Dry beans

## Section 2. Our Shared Commitments

### A. Sharing in the Risk of Crop Failure

We promise to do our best to provide you with a bountiful share each week. The diversity of produce, however, may vary from month-to-month due to extreme weather, insects, or other production factors despite our best efforts. By joining our CSA, you are agreeing to share the risk of crop failure with us and other members. In the unlikely event of a crop failure, our procedure is as follows:

If only a small portion of crops fail, we compensate for the failed crops by filling your share with other crops grown on the farm that are ready for harvest at that time. If a large portion of crops fail, we may not be able to deliver great diversity in some weeks.

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## **B. Sharing in the Reward of Crop Surplus**

In addition to our CSA, our farm sells to farmers markets, restaurants, grocery stores, local schools, and/or wholesale distributors. We segregate our production for the CSA by harvesting fresh on Wednesday for Thursday's shares; our members are always getting the freshest products because you are our priority. When production of our CSA segregated crops are especially abundant, we pack as much as possible into your share. However, we don't want to overwhelm our members or deliver so much produce that it goes to waste. When we feel that members have received enough of certain crops, we handle the surplus by selling it at the farmers market, to our restaurant buyers, or other wholesale avenues.

## **C. Share Descriptions**

Full share Market Style: Full shares are designed to feed a family of four that makes meals at home at least 2-3 times per week; Or a couple that frequently cooks at home or juices. Market Style share members are allowed to choose their own shares.

Half Share Market Style: Half shares are designed to feed a family of two or a couple with young children. Market Style share members are allowed to choose their own shares.

Full Share pre-made (office share): Full shares are designed to feed a family of four that makes meals at home at least 2-3 times per week; Or a couple that frequently cooks at home or juices. Pre-made shares are assembled by the farm and delivered to your office as long as the minimum of 10 shares per drop is met.

Half Share pre-made (office share): Half shares are designed to feed a family of two or a couple with young children. Pre-made shares are assembled by the farm and delivered to your office as long as the minimum of 10 shares per drop is met.

Egg Share: 1 dozen eggs per week

Poultry Full Share: Three pick up dates for the year (To Be Determined) totaling 45# of fresh poultry. Each pick up date a poultry share member will receive 15# of fresh poultry. Meat is never frozen so members should bring a cooler to pack their share in for transport.

Poultry Half Share: Three pick up dates for the year (To Be Determined) totaling 24# of fresh poultry. Each pick up date a poultry share member will receive 8# of fresh poultry. Meat is never frozen so members should bring a cooler to pack their share in for transport.

## **Section 3. Picking Up Shares**

You are responsible for picking up your share each week from the farm or your designated area in your place of work. You are responsible for bringing your own cooler if you have purchased a poultry share. Place a check mark next to the drop site you would like to use from the list below.

Business drop sites are for employees only. To set up your office as a drop site for you and your coworkers we must have the equivalent to 10 Full shares.

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The bottom row of boxes is to write in your office information if there is at least the equivalent of 10 full shares to be picked up at that site.

<b>CHECK YOUR SELECTION</b>	<b>Pick-up Location</b>	<b>City or Neighborhood</b>	<b>Name of Location, business, homeowner, or organization</b>	<b>Address</b>	<b>Day</b>	<b>Time</b>
	On Farm  (Market Style)	De Pere, WI	Ledgeview Gardens	5291 Cottonwood Ln De Pere, WI 54115	Thursday	11am – 6pm
	Wis. DOT (Pre-made shares)  (For DOT employees only)	Green Bay, WI	Wisconsin DOT		Thursday	2pm

You are responsible for observing our drop site rules, which are as follows:

1. If your share is packed in a box, please return your box upon picking up your next share.
2. Pick up your share within the timeframe stated. Although we deliver high-quality produce to the site, it will decline quickly if not picked up in time.
3. Be respectful of our drop site hosts' property.
4. Follow additional rules posted at your drop site regarding parking, use of certain entrances, boxes.

If you cannot pick-up your share, you must arrange for someone else to pick it up for you. You are responsible for explaining the pick-up location and procedures to your substitute. If you wish to change your drop site, you must notify Darren 24 hours in advance by emailing him at [Darren.lgllc@gmail.com](mailto:Darren.lgllc@gmail.com).

We take the safety of your food seriously, a detailed food safety report is available upon request. For your added protection, wash all produce before eating and put frozen products in the freezer as soon as possible.

### Section 4. Member Fees

By selling membership in advance of the growing season, CSA reduces the burden of up-front costs for the farmer. Your membership fees provide us with money to purchase seed and equipment before the season starts, and we appreciate your commitment. Place a check mark next to the share type you would like from the list below.

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<b>CHECK YOUR SELECTION</b>	<b>Share Type</b>	<b>Share Size</b>	<b>Price if paying by Check or Cash</b>	<b>Price if paying online with Paypal</b>
	Vegetable (Market Style)	Full Share	\$700	\$720
	Vegetable (Market Style)	Half Share	\$400	\$420
	Vegetable (Market Style)	16 Week Share	\$450	\$470
	Vegetable (Pre made share) (office share)	Full Share	\$700	\$720
	Vegetable (Pre made share) (office share)	Half Share	\$400	\$420
	Egg Share	24 Week	\$96	\$116
	Egg share	16 Week	\$64	\$84
	Poultry	Full Share	\$180	\$200
	Poultry	Half Share	\$96	\$116
	Total Amount Due: (add up your selections)			

<b>CHECK YOUR SELECTION</b>	<b>Payment Preference</b>
	I wish to pay my membership fee up front.
	I wish to pay my membership fee in [number] installments.

If you chose to pay the membership fee upfront, please enclose a check for your total amount due, made payable to Ledgeview Gardens with this signed agreement form. If you chose to pay the membership fee in installments, please enclose 3 post-dated checks making all payments total the final amount due before May 31st, with this signed agreement form. By submitting an agreement form you are agreeing to pay the membership fee for the share you indicated above.

All payments are non-refundable after May 1st.

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## Section 5. Communicating with Us

The best way to communicate with us is via email or phone. Our email is [Darren.lgllc@gmail.com](mailto:Darren.lgllc@gmail.com), our phone is 920-265-9585 or 920-336-9652 and the best times to reach us by phone are between 9am and 5pm Monday-Friday and email anytime. We will do our best to respond as soon as possible, but please understand that we spend most of our time in the field growing your food and not at our desk. Please contact us with any news of the following: changes to your postal or email address, changes to your drop-site location, problems with your drop-site, or dissatisfaction with your share.

We will communicate with you by email. When you sign up, you will be added to our distribution list. Please read your email from us. We depend on being able to communicate important information such as necessary changes to your distribution schedule or to our farm events. Every week, we will email a newsletter giving you information about the crops available that week, recipe ideas, and other farm related news.

By signing below, I agree to purchase the membership share indicated in Section 4. I understand that, although unlikely, the farm may change parts of this agreement related to production and distribution from time to time. I understand that they will contact me via email in advance of any changes to this agreement.

Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_